

CERTIFICATE OF PERFORMANCE

APPLICABLE TO:_____

PUBLIC VOUCHER NO:_____

CONTRACT AND DELIVERY ORDER NO.:_____

1. INSTRUCTION TO CONTRACTOR: The below certification by responsible Company Official is required for each Public Voucher (SF-1034) invoice submitted under Delivery Order(s) issued to this contract.

CONTRACTOR'S CERTIFICATION:

The undersigned hereby certifies that the charges billed on Public Voucher No._____ dated_____were performed as billed under Contract and Delivery Order numbers cited above, and that such other charges as are identified and substantiated by attachments to said voucher have been actually incurred and are allocable to the work authorized under the Contract delivery Order(s) listed and to which the individual charges are applied. It is further certified that none of the charges here included have been previously billed on any currently outstanding invoice, nor have any of the charges been previously paid by the Government by any means.

Signed:_____

Contractors Authorized Representative

(Date)

2. INSTRUCTION TO GOVERNMENT REPRESENTATIVE: The below certification by the assigned COR is required for each invoice received, appropriately certified by the Contractor (above), and determined reasonable for payments.

CONTRACTING OFFICER'S REPRESENTATIVE CERTIFICATION:

I certify that the charges shown on the above designated Public Voucher appear consistent and reasonable for the effort performed during the period covered by the invoice, and I recommend payment to the Contractor.

Signed:_____

COR

Title and Organization

(Date)

ATTACHMENT 3

WAGE DETERMINATION NO: 94-2473 REV (10) AREA: SC, CHARLESTON

WAGE DETERMINATION NO: 94-2473 REV (10) AREA: SC, CHARLESTON

*******FOR USE BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL*******

REGISTER OF WAGE DETERMINATIONS UNDER	U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT	EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor	WAGE AND HOUR DIVISION
	WASHINGTON, D.C. 20210
	Wage Determination No.: 94-2473
Alan L. Moss	Revision No.: 10
Director	Date of Last Revision: 06/01/1997
Division of	
Wage Determinations	

State(s): South Carolina

Area: SOUTH CAROLINA COUNTIES OF BEAUFORT, BERKELEY, CHARLESTON, COLLETON, DORCHESTER, GEORGETOWN, WILLIAMSBURG.

**** Fringe Benefits Required For All Occupations Included In
This Wage Determination Follow The Occupational Listing ****

OCCUPATION CODE AND TITLE

MINIMUM HOURLY WAGE

ADMINISTRATIVE SUPPORT AND CLERICAL:

01011 Accounting Clerk I	\$ 7.83
01012 Accounting Clerk II	\$ 8.90
01013 Accounting Clerk III	\$ 10.60
01014 Accounting Clerk IV	\$ 11.87
01030 Court Reporter	\$ 10.88
01050 Dispatcher, Motor Vehicle	\$ 10.88
01060 Document Preparation Clerk	\$ 7.40
01070 Messenger (Courier)	\$ 10.14
01090 Duplicating Machine Operator	\$ 7.40
01110 Film/Tape Librarian	\$ 9.67
01115 General Clerk I	\$ 6.52
01116 General Clerk II	\$ 7.33
01117 General Clerk III	\$ 8.00
01118 General Clerk IV	\$ 8.99
01120 Housing Referral Assistant	\$ 13.41
01131 Key Entry Operator I	\$ 6.52
01132 Key Entry Operator II	\$ 7.42
01191 Order Clerk I	\$ 6.81
01192 Order Clerk II	\$ 8.51
01261 Personnel Assistant	\$ 6.52
(Employment) I	
01262 Personnel Assistant	\$ 7.33
(Employment) II	

01263 Personnel Assistant (Employment) III	\$ 9.20
01264 Personnel Assistant (Employment) IV	\$ 10.34
01270 Production Control Clerk	\$ 13.41
01290 Rental Clerk	\$ 9.67
01300 Scheduler, Maintenance	\$ 9.67
01311 Secretary I	\$ 9.68
01312 Secretary II	\$ 10.88
01313 Secretary III	\$ 13.85
01314 Secretary IV	\$ 14.13
01315 Secretary V	\$ 15.53
01320 Service Order Dispatcher	\$ 9.67
01341 Stenographer I	\$ 10.33
01342 Stenographer II	\$ 10.68
01400 Supply Technician	\$ 10.51
01420 Survey Worker(Interviewer)	\$ 10.88
01460 Switchboard Operator Receptionist	\$ 8.51
01510 Test Examiner	\$ 10.88
01520 Test Proctor	\$ 10.88
01531 Travel Clerk I	\$ 7.23
01532 Travel Clerk II	\$ 7.71
01533 Travel Clerk III	\$ 8.24
01611 Word Processor I	\$ 7.40
01612 Word Processor II	\$ 9.24
01613 Word Processor III	\$ 10.33
AUTOMATIC DATA PROCESSING:	
03010 Computer Data Librarian	\$ 7.70
03041 Computer Operator I	\$ 7.61
03042 Computer Operator II	\$ 9.66
03043 Computer Operator III	\$ 12.53
03044 Computer Operator IV	\$ 13.93
03045 Computer Operator V	\$ 15.42
03071 Computer Programmer I 1/	\$ 11.23
03072 Computer Programmer II 1/	\$ 13.88
03073 Computer Programmer III 1/	\$ 17.70
03074 Computer Programmer IV 1/	\$ 19.35
03101 Computer Systems Analyst I 1/	\$ 20.19
03102 Computer Systems Analyst II 1/	\$ 24.33
03103 Computer Systems Analyst III 1/	\$ 26.67
03160 Peripheral Equipment Operator	\$ 8.16
AUTOMOTIVE SERVICE:	
05005 Automobile Body Repairer, Fiberglass	\$ 14.13
05010 Automotive Glass Installer	\$ 12.85
05040 Automotive Worker	\$ 12.85
05070 Electrician, Automotive	\$ 13.49

05100 Mobile Equipment Servicer	\$ 11.58
05130 Motor Equipment Metal Mechanic	\$ 14.13
05160 Motor Equipment Metal Worker	\$ 12.85
05190 Motor Vehicle Mechanic	\$ 14.13
05220 Motor Vehicle Mechanic Helper	\$ 10.95
05250 Motor Vehicle Upholstery Worker	\$ 12.22
05280 Motor Vehicle Wrecker	\$ 12.85
05310 Painter, Automotive	\$ 13.49
05340 Radiator Repair Specialist	\$ 12.85
05370 Tire Repairer	\$ 11.58
05400 Transmission Repair Specialist	\$ 14.13
FOOD PREPARATION AND SERVICE:	
07010 Baker	\$ 8.01
07041 Cook I	\$ 6.95
07042 Cook II	\$ 8.01
07070 Dishwasher	\$ 5.33
07100 Food Service Worker (Cafeteria worker)	\$ 5.33
07130 Meat Cutter	\$ 8.01
07250 Waiter/Waitress	\$ 5.80
FURNITURE MAINTENANCE AND REPAIR:	
09010 Electrostatic Spray Painter	\$ 13.49
09040 Furniture Handler	\$ 10.35
09070 Furniture Refinisher	\$ 13.49
09100 Furniture Refinisher Helper	\$ 10.95
09110 Furniture Repairer, Minor	\$ 12.22
09130 Upholsterer	\$ 13.49
GENERAL SERVICES AND SUPPORT:	
11030 Cleaner, Vehicles	\$ 5.33
11060 Elevator Operator	\$ 5.33
11090 Gardener	\$ 6.95
11121 Housekeeping Aide I	\$ 5.33
11122 Housekeeping Aide II	\$ 5.80
11150 Janitor	\$ 5.33
11210 Laborer, Grounds Maintenance	\$ 5.80
11240 Maid or Houseman	\$ 4.84
11270 Pest Controller	\$ 9.00
11300 Refuse Collector	\$ 5.33
11330 Tractor Operator	\$ 6.55
11360 Window Cleaner	\$ 5.80
HEALTH:	
12020 Dental Assistant	\$ 9.84
12040 Emergency Medical Technician/ Paramedic Ambulance Driver	\$ 10.50
12071 Licensed Practical Nurse I	\$ 9.36
12072 Licensed Practical Nurse II	\$ 10.50
12073 Licensed Practical Nurse III	\$ 11.74

12100 Medical Assistant	\$ 9.39
12130 Medical Laboratory Technician	\$ 9.39
12160 Medical Record Clerk	\$ 9.39
12190 Medical Record Technician	\$ 13.01
12221 Nursing Assistant I	\$ 4.75
12222 Nursing Assistant II	\$ 5.30
12223 Nursing Assistant III	\$ 5.79
12224 Nursing Assistant IV	\$ 6.49
12250 Pharmacy Technician	\$ 11.70
12280 Phlebotomist	\$ 9.39
12311 Registered Nurse I	\$ 13.01
12312 Registered Nurse II	\$ 15.91
12313 Registered Nurse II, Specialist	\$ 15.91
12314 Registered Nurse III	\$ 19.24
12315 Registered Nurse III, Anesthetist	\$ 19.24
12316 Registered Nurse IV	\$ 23.07
INFORMATION AND ARTS:	
13002 Audiovisual Librarian	\$ 11.56
13011 Exhibits Specialist I	\$ 12.44
13012 Exhibits Specialist II	\$ 15.81
13013 Exhibits Specialist III	\$ 18.84
13041 Illustrator I	\$ 12.44
13042 Illustrator II	\$ 15.81
13043 Illustrator III	\$ 18.84
13047 Librarian	\$ 13.50
13050 Library Technician	\$ 10.88
13071 Photographer I	\$ 11.13
13072 Photographer II	\$ 12.44
13073 Photographer III	\$ 15.81
13074 Photographer IV	\$ 18.84
13075 Photographer V	\$ 22.80
LAUNDRY, DRY CLEANING, PRESSING:	
15010 Assembler	\$ 5.41
15030 Counter Attendant	\$ 5.41
15040 Dry Cleaner	\$ 6.79
15070 Finisher, Flatwork, Machine	\$ 5.41
15090 Presser, Hand	\$ 5.41
15100 Presser, Machine, Dry Cleaning	\$ 5.41
15130 Presser, Machine, Shirts	\$ 5.41
15160 Presser, Machine, Wearing Apparel, Laundry	\$ 5.41
15190 Sewing Machine Operator	\$ 7.25
15220 Tailor	\$ 7.71
15250 Washer, Machine	\$ 5.86
MACHINE TOOL OPERATION AND REPAIR:	
19010 Machine-tool Operator (Toolroom)	\$ 13.49
19040 Tool and Die Maker	\$ 16.03

MATERIALS HANDLING AND PACKING:

21010 Fuel Distribution System Operator	\$ 12.21
21020 Material Coordinator	\$ 12.22
21030 Material Expediter	\$ 12.22
21040 Material Handling Laborer	\$ 7.28
21050 Order Filler	\$ 10.60
21071 Forklift Operator	\$ 9.51
21080 Production Line Worker(Food Processing)	\$ 9.51
21100 Shipping/Receiving Clerk	\$ 11.38
21130 Shipping Packer	\$ 10.42
21140 Store Worker I	\$ 8.87
21150 Stock Clerk (Shelf Stocker; Store Worker II)	\$ 10.51
21210 Tools and Parts Attendant	\$ 8.22
21400 Warehouse Specialist	\$ 9.51

MECHANICS AND MAINTENANCE AND REPAIR:

23010 Aircraft Mechanic	\$ 14.13
23040 Aircraft Mechanic Helper	\$ 10.95
23050 Aircraft Quality Control Inspector	\$ 14.76
23060 Aircraft Servicer	\$ 12.22
23070 Aircraft Worker	\$ 12.85
23100 Appliance Mechanic	\$ 13.49
23120 Bicycle Repairer	\$ 11.58
23125 Cable Splicer	\$ 14.13
23130 Carpenter, Maintenance	\$ 13.49
23140 Carpet Layer	\$ 12.85
23160 Electrician, Maintenance	\$ 14.13
23181 Electronics Technician,Maintenance I	\$ 12.85
23182 Electronics Technician,Maintenance II	\$ 14.63
23183 Electronics Technician,Maintenance III	\$ 17.03
23260 Fabric Worker	\$ 12.22
23290 Fire Alarm System Mechanic	\$ 14.13
23310 Fire Extinguisher Repairer	\$ 11.59
23340 Fuel Distribution System Mechanic	\$ 14.13
23370 General Maintenance Worker	\$ 11.03
23400 Heating, Refrigeration and Air Conditioning Mechanic	\$ 14.13
23430 Heavy Equipment Mechanic	\$ 14.13
23440 Heavy Equipment Operator	\$ 14.13
23460 Instrument Mechanic	\$ 14.13
23470 Laborer	\$ 5.33
23500 Locksmith	\$ 13.49
23530 Machinery Maintenance Mechanic	\$ 14.13
23550 Machinist, Maintenance	\$ 14.13
23580 Maintenance Trades Helper	\$ 10.95
23640 Millwright	\$ 14.13
23700 Office Appliance Repairer	\$ 13.49

23740 Painter, Aircraft	\$ 13.49
23760 Painter, Maintenance	\$ 13.49
23790 Pipefitter, Maintenance	\$ 14.13
23800 Plumber, Maintenance	\$ 13.49
23820 Pneudraulic Systems Mechanic	\$ 14.13
23850 Rigger	\$ 14.13
23870 Scale Mechanic	\$ 12.85
23890 Sheet-metal Worker,Maintenance	\$ 14.13
23910 Small Engine Mechanic	\$ 12.85
23930 Telecommunications Mechanic I	\$ 14.13
23931 Telecomunications Mechanic II	\$ 14.76
23950 Telephone Lineman	\$ 14.13
23960 Welder, Combination,Maintenance	\$ 14.13
23965 Well Driller	\$ 14.13
23970 Woodcraft Worker	\$ 14.13
23980 Woodworker	\$ 12.21

PERSONAL NEEDS:

24570 Child Care Attendant	\$ 5.83
24580 Child Care Center Clerk	\$ 7.27-
24600 Chore Aide	\$ 4.84
24630 Homemaker	\$ 8.08

PLANT AND SYSTEM OPERATION:

25010 Boiler Tender	\$ 14.13
25040 Sewage Plant Operator	\$ 13.49
25070 Stationary Engineer	\$ 14.13
25190 Ventilation Equipment Tender	\$ 10.95
25210 Water Treatment Plant Operator	\$ 13.49

PROTECTIVE SERVICE:

27004 Alarm Monitor	\$ 8.09
27006 Corrections Officer	\$ 11.47
27010 Court Security Officer	\$ 11.47
27040 Detention Officer	\$ 11.47
27070 Firefighter	\$ 11.47
27101 Guard I	\$ 5.42
27102 Guard II	\$ 8.09
27130 Police Officer	\$ 11.47

STEVEDORING/LONGSHOREMEN SERVICE OCCUPATIONS:

28010 Blocker and Bracer	\$ 11.18
28020 Hatch Tender	\$ 11.18
28030 Line Handler	\$ 11.18
28040 Stevedore I	\$ 10.62
28050 Stevedore II	\$ 11.72

TECHNICAL:

29023 Archeological Technician I	\$ 12.90
29024 Archeological Technician II	\$ 14.44
29025 Archeological Technician III	\$ 17.87

29030 Cartographic Technician	\$ 17.87
29035 Computer Based Training Specialist/Instructor	\$ 18.48
29040 Civil Engineering Technician	\$ 17.87
29061 Drafter I	\$ 11.40
29062 Drafter II	\$ 13.75
29063 Drafter III	\$ 14.31
29064 Drafter IV	\$ 18.18
29070 Embalmer	\$ 18.84
29081 Engineering Technician I	\$ 10.22
29082 Engineering Technician II	\$ 11.48
29083 Engineering Technician III	\$ 14.32
29084 Engineering Technician IV	\$ 17.87
29085 Engineering Technician V	\$ 19.44
29086 Engineering Technician VI	\$ 23.52
29090 Environmental Technician	\$ 17.87
29100 Flight Simulator/Instructor (Pilot)	\$ 22.77
29150 Graphic Artist	\$ 18.48
29160 Instructor	\$ 12.90
29210 Laboratory Technician	\$ 13.87
29240 Mathematical Technician	\$ 17.87
29361 Paralegal/Legal Assistant I	\$ 11.66
29362 Paralegal/Legal Assistant II	\$ 12.29
29363 Paralegal/Legal Assistant III	\$ 15.03
29364 Paralegal/Legal Assistant IV	\$ 18.19
29390 Photooptics Technician	\$ 17.87
29480 Technical Writer	\$ 16.59
29491 Unexploded Ordnance Technician I	\$ 14.90
29492 Unexploded Ordnance Technician II	\$ 18.03
29493 Unexploded Ordnance Technician III	\$ 21.61
29494 Unexploded Safety Escort	\$ 14.90
29620 Weather Observer, Senior 2/	\$ 13.88
29621 Weather Observer, Combined 2/ Upper Air and Surface Programs	\$ 12.49
29622 Weather Observer, Upper Air 2/	\$ 12.49
TRANSPORTATION/MOBILE EQUIPMENT OPERATION:	
31030 Bus Driver	\$ 11.40
31260 Parking and Lot Attendant	\$ 7.71
31290 Shuttle Bus Driver	\$ 10.73
31300 Taxi Driver	\$ 10.14
31361 Truckdriver, Light Truck	\$ 10.80
31362 Truckdriver, Medium Truck	\$ 11.40
31363 Truckdriver, Heavy Truck	\$ 12.00
36364 Truckdriver, Tractor-Trailer	\$ 12.00
MISCELLANEOUS:	
99020 Animal Caretaker	\$ 6.19

99030 Cashier	\$ 5.46
99041 Carnival Equipment Operator	\$ 6.55
99042 Carnival Equipment Repairer	\$ 6.95
99043 Carnival Worker	\$ 5.33
99050 Desk Clerk	\$ 5.83
99095 Embalmer	\$ 18.84
99300 Lifeguard	\$ 5.46
99310 Mortician	\$ 18.84
99350 Park Attendant (Aide)	\$ 6.52
99400 Photofinishing Worker (Photo Lab / Dark Room Technician)	\$ 5.46
99500 Recreation Specialist	\$ 12.95
99510 Recycling Worker	\$ 6.73
99610 Sales Clerk	\$ 5.46
99620 School Crossing Guard (Cross- walk Attendant)	\$ 5.33
99630 Sports Official	\$ 5.46
99658 Survey Party Chief	\$ 6.95
99659 Surveying Technician	\$ 5.62
99660 Surveying Aide	\$ 4.75
99690 Swimming Pool Operator	\$ 7.51
99720 Vending Machine Attendant	\$ 6.05
99730 Vending Machine Repairer	\$ 7.94
99740 Vending Machine Repairer Helper	\$ 6.53

**** Fringe Benefits Required For All Occupations Included In
This Wage Determination ****

HEALTH & WELFARE: \$1.16 per hour or \$46.40 per week or \$201.07 per month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years; 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: Minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

1/

Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See 29 CFR 4.156)

APPLICABLE TO WEATHER OBSERVERS ONLY - NIGHT PAY & SUNDAY PAY:

If you work at night as a part of a regular tour of duty, you will earn a **NIGHT DIFFERENTIAL** and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employee (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$4.25 per week (or \$.85 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** NOTES APPLYING TO THIS WAGE DETERMINATION ******Source of Occupational Titles and Descriptions:**

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Second Supplement, dated August 1995, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government

Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE

{Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)}

When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).**
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.**
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).**
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that**

additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination.

Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

CONTRACTOR PERFORMANCE DATA SHEET

NOTE: THE INFORMATION PROVIDED IN THIS DATA SHEET MAY BE USED TO EVALUATE THE OFFEROR'S PAST PERFORMANCE IN MEETING COSTS/PRICE, TECHNICAL, DELIVERY AND SUBCONTRACTING OBJECTIVES. THE RESULTS MAY BE USED IN THE OVERALL COMPARATIVE EVALUATION OF THE OFFEROR(S) IN ACCORDANCE WITH SECTION M OF THE REQUEST FOR PROPOSALS (RFP).

Contractor Name: _____ **RFP #:** _____

Address: _____

Division: _____

POC (*Name of person who can verify data*):

Telephone Number: (____) _____

Fax Number: (____) _____

On the attached pages, list Performance Data on your five (5) most recently completed federal government contracts (not to exceed three years since completion) for like or similar items under this RFP. (If you do not have five federal government contracts, then list state, local, or commercial contracts, in that order, to complete this report.)

Reproduce the attached pages as needed to provide Contract Information as requested above.

ATTACHMENT 7

CONTRACT INFORMATION

Contract Number: _____ **Date Completed:** _____

Contract Type: ☐ **Fixed Price** ☐ **Cost Reimbursement**

☐ **Other (Specify):** _____

Nature of the Effort (Scope, Types of Tasks Involved, Product/Service Provided):

Contract Quantity/Length of Service: _____

Customer Name: _____

Address: _____

Customer POC (Name of person who can verify data): _____

Telephone Number: (____) _____

Fax Number: (____) _____

ATTACHMENT 7

QUALITY

NOTE: AN EXPLANATION MUST ACCOMPANY ALL ANSWERS WITH AN ASTERISK (*)

1. Was consideration or a monetary withhold for non-conforming supplies/services or late deliveries assessed against this contract?

☐ **Yes*** ☐ **No**

***Explanation:** _____

2. Was/is any part of this contract terminated for default and/or in litigation?

☐ **Yes*** ☐ **No**

***Explanation:** _____

3. Was any warranty work completed on delivered items?

☐ **Yes** * ☐ **No**

***Explanation:** _____

4. Did you receive any quality awards in the past three years?

☐ **Yes*** ☐ **No**

***List Awards:** _____

SUBCONTRACTING PLAN COMMITMENT

NOTE: AN EXPLANATION MUST ACCOMPANY ALL ANSWERS WITH AN ASTERISK (*)

1. Did the contract require a Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan? (See definitions in FAR clause 52.219-9 and DFARS clause 252.219-7003)

☐ **Yes ***

☐ **No**

*** If yes, continue with questions below.**

2. Were the proposed goals attained?

Yes

☐ **Small Business**

☐ **Small Disadvantaged Business**

☐ **Women-Owned Small Business**

No *

☐ **Small Business**

☐ **Small Disadvantaged Business**

☐ **Women-Owned Small Business**

***Explanation:** _____

3. Were the proposed goals exceeded?

Yes*

☐ **Small Business**

☐ **Small Disadvantaged Business**

☐ **Women-Owned Small Business**

No

☐ **Small Business**

☐ **Small Disadvantaged Business**

☐ **Women-Owned Small Business**

***Explanation:** _____

4. Has your firm submitted SF294 and/or SF295?

☐ **Yes ***

☐ **No****

***Date of Last Report:** _____

****Explanation:**

5 (a). Provide brief information describing the success of your firm in furthering the policy of the U.S. to maximize practicable opportunity for Small Business, Small Disadvantaged Business and Women-Owned Small Business to participate in performing contracts let by a Federal Agency.

5 (b). When contracting with such firms, describe what, if any procedures your firm has established to ensure timely payment of amounts due..

6. Other information concerning your compliance with the requirements of FAR 52.219-9.

TIMELINESS

NOTE: AN EXPLANATION MUST ACCOMPANY ALL ANSWERS WITH AN ASTERISK (*).

Were all items (including products, services, reports, etc.) delivered within the original contract schedule?

☐ **Yes** ☐ **No***

***Explanation:**

ATTACHMENT 7

COST

FOR COST TYPE CONTRACTS:

Was the original contract cost met?

☐ **Yes** ☐ **No***

***Explanation:**

If the estimated cost was not met, what was the positive/negative percentage of change?

_____ + _____ - _____

OTHER PERTINENT INFORMATION

Describe any corrective action(s) initiated to solve any of the above described problems/deficiencies on this contract. Discuss the success of the corrective action(s) taken.

This image shows a single sheet of white paper with horizontal red ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins or other markings on the paper.

RESUME FORMAT

Resume Number:

Proposed Labor Category/Position:

Indicate If a Present Employee or Contingency Hire:

EDUCATION:

	<u>Degree</u>	<u>Year</u>	<u>Institution</u>	<u>Major Field of Study</u>
1.				
2.				
3.				

WORK EXPERIENCE:

<u>To/From by Month and Year</u>	<u>Name of Employer/ POC/Phone #</u>	<u>Title</u>	<u>Description of Duties/Accomplishments</u>
1.			
2.			
3.			
(Etc.)			

(Must list duties succinctly and address how duties were relevant to work to be undertaken under this contract. Must also tie experience requirements for the labor category for which proposed.)

I certify that this resume is current, accurate, and complete.

AUTHORIZED COMPANY REPRESENTATIVE	(OFFEROR)	DATE
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**Information relating to POC/Phone # should, at a minimum, be provided for the last five years.*

(AT BOTTOM OF FINAL PAGE TO BE RETAINED BY THE OFFEROR):

I consent to the disclosure of any resume to the Contracting Officer (including the formal technical evaluation panel) for the purpose of evaluating proposals under solicitation number N65236-97-R-0327.

EMPLOYEE SIGNATURE

DATE

CONTRACTOR PERFORMANCE DATA FORM
FOR
SMALL, SMALL DISADVANTAGED AND WOMEN-OWNED SMALL
BUSINESS
PARTICIPATION EVALUATION

Is your firm a: LB ☐ SB ☐ SDB ☐ WOSB ☐

As required by DFARS 215.605(b), the offeror's actions in encouraging participation of small businesses (SB), small disadvantaged businesses (SDB) (reference FAR 52.219-9 and DFARS 252.219-7003 for definitions) and women-owned small businesses (WOSB) in the performance of the proposed contract shall be evaluated. In order for the Government to accomplish this evaluation, the offeror shall provide the following information:

I. Identify the specific small business, small disadvantaged business and women-owned small business firms that will participate with you in performance of this contract.

Name and Address	Business Type	Nature of Business Relationship
	SB <input type="checkbox"/> SDB <input type="checkbox"/> WOSB <input type="checkbox"/>	Joint Venture <input type="checkbox"/> Subcontract <input type="checkbox"/> Other (Describe) <input type="checkbox"/>
	SB <input type="checkbox"/> SDB <input type="checkbox"/> WOSB <input type="checkbox"/>	Joint Venture <input type="checkbox"/> Subcontract <input type="checkbox"/> Other (Describe) <input type="checkbox"/>
	SB <input type="checkbox"/> SDB <input type="checkbox"/> WOSB <input type="checkbox"/>	Joint Venture <input type="checkbox"/> Subcontract <input type="checkbox"/> Other (Describe) <input type="checkbox"/>
	SB <input type="checkbox"/> SDB <input type="checkbox"/> WOSB <input type="checkbox"/>	Joint Venture <input type="checkbox"/> Subcontract <input type="checkbox"/> Other (Describe) <input type="checkbox"/>

II. For each of the firms identified in I. above, describe to what extent the business arrangement is a mutually enforceable commitment. (Offerors are encouraged to submit copies of their formalized business arrangements, i.e., subcontracts, joint-venture agreements.)

III. Identify specifically the types of products and services (complexity and variety of work) that will be performed by the firms named in I. above.

<u>Name of Firm</u>	<u>Type of Product or Services</u>
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(a) _____

(b) _____

(c) _____

(d) _____

IV. Identify the dollars and percentage of the estimated total acquisition value to be subcontracted (or other business relationship) to the firms listed in I. above:

<u>Name of Business</u>	<u>Dollars</u>	<u>Percent of Total Contract Dollars</u>
(a) _____	\$ _____	_____ %
(b) _____	\$ _____	_____
% _____		
(c) _____	\$ _____	_____
% _____		
(d) _____	\$ _____	_____ %

V. Explain why the approach of your proposal for the use of SB, SDB, and WOSP is realistic for this procurement. (Subject to the page limitations of the proposal, if space is inadequate, continuation sheets may be added.)

Experience/Past Performance Matrix

References	Contract Statement of Work/ Specification Work Elements					
(Company Name)						
(Address)						
(Point of Contact)						
(Telephone Number)(Include Area Code)						
(Company Name)						
(Address)						
(Point of Contact)						
(Telephone Number)(Include Area Code)						
(Company Name)						
(Address)						
(Point of Contact)						
(Telephone Number)(Include Area Code)						
(Company Name)						
(Address)						
(Point of Contact)						
(Telephone Number)(Include Area Code)						

INSTRUCTIONS:

In the first column, provide information about your reference, i.e., company name, address, point of contact and telephone number. For each reference, indicate the level of similar work performed for each Statement of Work/Specification Element listed. The following key should be used to indicate the level of similar work performed:

<u>Indicator</u>	<u>Level of Similar Work Experience</u>
P	Prime Contractor
S*	Subcontractor

***Note:** Subscripts should be used to indicate the subcontract tier, i.e., S₁ = First Tier, S₂ = Second Tier, etc.

(Use additional sheets as necessary)

